

# Welcome to ReFocus Youth 2024!

**Thank you for registering your group for ReFocus Youth 2024.** We have great plans for our upcoming Wednesday together. This resource will help you plan your time at ReFocus Youth 2024. Please look over the following information and let us know if you have questions.

## Youth Leader Responsibility

Anytime youth come together, there will be some creative behavior! Your church is responsible for the discipline of your group throughout the day. The ReFocus staff does not want to discipline your group, but we would like to make the following suggestions to keep everyone safe and enhance the conference experience for all.

- **ROLE MODELS** – ReFocus Youth and Three Crosses Church expects the adult leaders who come with their youth to be responsible role models in areas of Christian living.
- **TWO ADULTS** - We suggest that each group have two adult chaperones. Please do not bring more than two adult chaperones if your group has less than 20 students (this is only because seating is limited for students). For groups over 20 students, feel free to bring another adult chaperone for every 10 additional students at your discretion.
- **MEDICAL FORMS** - Your youth minister or leader will have a required medical/emergency information form for each student. This form should include parental contact numbers, medical emergency information, a photo/video release, and parents should also know how to reach your youth leaders if needed. This information will stay with the youth leaders.
- **FOOD** – Please be respectful of the sanctuary. Please no food or open drink containers in sanctuary that do not have a lid or cannot be closed.
- **PARTICIPATE PLEASE!** - Please ask your youth and adults to participate in all sessions, including workshops. Youth should not roam the church during workshop sessions. Conference staff will be posted around the conference during each session. Youth will not be allowed to leave the church alone without an adult leader. Please remind your group to be respectful of others during this time by holding the background noise during the sessions to a minimum.
- **WHERE ARE THEY?** - Know where your youth are as much as possible. Instruct them that they are not to leave the building.
- **WHERE ARE YOU?** - Your youth need to be able to reach you in case of an emergency. Please give your youth a cell phone number where you or another adult from your group can be reached at all times. Our building is not huge, but this will make things much easier if your youth needs to talk to you.
- **THEY DID WHAT?** - Be understanding of those around you who may have different discipline standards than yourself. However, please address any issue that could cause harm to others, even if it is not a youth from your group. If an issue arises that requires additional help please contact a conference staff member (We will have RED ID tags on).
- **Eww GROSS!** - Adherence to the Conference dress code is expected. Clothing with beer slogans, inappropriate, or exclusionary language shall not be worn. Underclothing should not be seen. No bare midriffs. As a way of acknowledging these rules have been shared with your group, please make sure to check the appropriate box on the registration form.

# ReFocus Youth General Information

## Meals

We will be having pizza brought in for the conference for those that wish to eat on campus from 4-5pm before the conference begins. We will be contacting those who have registered to find out who plans on coming to eat so we know how much food to purchase.

## Workshops

Workshops are a great way for students to learn more about topics that interest them and to engage in some great discussions. Everyone will be able to select TWO workshops during the conference, Please see the workshops section of the website located at [www.refocusyouth.com/workshops.php](http://www.refocusyouth.com/workshops.php) for information on what workshops are being offered, where at, and at what time. Specific locations and times will be posted as the conference gets nearer.

We will hold a special “Think Tank” discussion group during morning session for all youth leaders and those adults involved in youth ministry. This will be an open time of discussion, fellowship, and encouragement as the youth leaders of our area get to know one another and discuss relevant topics/challenges of youth ministry.

**WE STRONGLY SUGGEST HELPING STUDENTS CHOOSE BASED ON TOPICS AND INTEREST, NOT BASED ON WHICH WORKSHOPS THEIR FRIENDS ARE ATTENDING.**

Please be aware that there will be conference staff available to help regulate seating and let your attendees know that if a workshop is full, they will have to choose a different workshop until the next session. The list of workshops will be available on [www.refocusyouth.com](http://www.refocusyouth.com).

## On-Site Check-in

### Three Crosses Church

845 US HWY 641 Spur  
Benton, KY 42025  
(270) 527-3990

**Entering Three Crosses Church:** For the safety of conference attendees, we will have all outside doors locked during the conference except for the main entrance at the front of the church under the canopy. If you are turning off Highway 641, you will pull in and immediately be facing the front entrance. Additional Parking is available at the back and sides of the church. Please use the sidewalk that travels beside the playground to reach the main entrance from the back parking area

*You will be able to exit from any of the doors during the conference, but the doors will automatically lock once closed, barring access from the outside.*

**Check-in:** Group-check-in will begin at 4:30pm at the main front entrance pavilion where you will receive your group packets including lanyards for your students. Look for posted signs for direction. Conference staff will be present to help you get where you need to go.

**IMPORTANT:** Be sure to bring the forms listed below to the check-in table

- Medical/Emergency Contact Form (*You will keep this form in-case of an emergency but we want to be sure you have one for each of your students and adults*)
- Group Registration Form [pg 5] (*This form will be kept for our records*)

And Finally,  
Thank You...

We appreciate your efforts to bring your group to this event. Please let us know if we can do anything to help or if you have any problems. Direct all questions regarding ReFocus Youth 2024 to [info@refocusyouth.com](mailto:info@refocusyouth.com) or call the church office at 270.527.3990.

## **TENTATIVE SCHEDULE**

Finalized schedules will be e-mailed to all youth leaders before the conference using the email provided during registration and posted on the website at least two weeks before the conference. Our planned schedule may slightly change if we have a larger turnout than expected during the online registration process and need to incorporate two separate groups engaging in workshops and worship at opposite times. Either way, on-site registration will open at 4:30pm and the conference will dismiss between 10:15pm and 10:30pm. There will be plenty of time allowed for registration before your worship or workshops will begin. This will all be in your e-mail you will receive closer to time of the conference.

## ReFocus Leader/Youth Covenant

1. Everyone will attend all large and small group activities, worship services, and other scheduled events.
2. Everyone is expected to arrive on time for each scheduled event.
3. Use of vaping, tobacco, or alcohol is not permitted at conference youth events.
4. Animals, weapons, illegal substances, explosives, fireworks, or other dangerous materials are not permitted at any conference youth event.
5. Clothing with inappropriate language, art, or banned substances shall not be worn. Underclothing should not be seen. No bare midriffs. Shorts should be of appropriate length.
6. Each person will be responsible for the care and proper use of all equipment and property at the event. Each person will respect the property of other people and of the church that is willing to host this event.

As representatives of Christ and His universal Church, we take seriously our responsibility to one another. This covenant is an affirmation of our concern for the well-being of the total community.

By checking the box on the Group Registration Form, I have acknowledged our group has been given the opportunity to hear or read these statements. I understand that a serious infraction of this covenant means that the youth will meet with conference staff and the youth worker to determine appropriate action, which may include the possibility of being asked to leave.

# ReFocus Event Group Registration Form

*Each church should submit this form at registration*

Event: **ReFocus Youth Conference 2024** Today's Date: \_\_\_\_\_

Church Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Youth Leader: \_\_\_\_\_

Youth Leader Cell: \_\_\_\_\_

Secondary Youth Leader: \_\_\_\_\_

Secondary Youth Leader Cell: \_\_\_\_\_

*By Checking this box, I have acknowledged our group has been given the opportunity to hear or read the ReFocus Leader/Youth Covenant.*

*By Checking this box, I acknowledge that ReFocus will be taking pictures/videos during the conference that may be used in print/media.*

*By Checking this box, I acknowledge the adults who are accompanying our youth to this conference event have completed the requirements for participation as an adult attendee including a background check or any other staff/volunteering screening processes required by this attending church.*

	<b>Number of Attendees (youth and leaders)</b>		<b>Eating pizza at conference? (Y/N)</b>	<b>Leader has Medical/Emergency Contact Information for all students? (Y/N)</b>